



# Sculthorpe Parish Council

## Meeting Minutes

Wednesday 4 January 2023 at 7pm, Village Hall

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Parish Councillors present: Brian Watkin (Chairman), Tony Walters (Vice Chair), Penny Ramm, Gillian White, Roger London, Simon Read, Tom FitzPatrick (District Councillor). Also in attendance: Jodie Bond (Parish Clerk). There were no members of the public present.

**1. Welcome and to receive apologies for absence**

The Chairman welcomed those present.

Apologies received from Michael Dalby (County Councillor). Apologies accepted.

**2. Receive declarations of interest and requests for dispensations by Councillors**

There were none.

**3. Minutes of meeting held on 2 November 2022 to be approved**

The minutes were approved without amendment and signed by the Vice Chairman as a correct record.

**4. To report progress on items not on the agenda from the last meeting**

Cllr Read has now been set up as an authorised signatory and for online banking.

Clerk reported that the second metal bus shelter panel will be installed by the end of next week.

**5. Receive reports from NCC Cllr & NNDC Cllr, if attending**

*Michael Dalby (County Councillor)*

Report can be viewed via our website [www.sculthorpepc.info](http://www.sculthorpepc.info)

*Tom FitzPatrick (District Councillor)*

Report can be viewed via our website [www.sculthorpepc.info](http://www.sculthorpepc.info)

Clerk to forward details of the planning officer Cllr FitzPatrick to follow up and establish whether there is a condition on how many car parking bays should be available at Dels Nursey.

There is still no application for the old Thurlow Nunn site at this time.

**6. Open forum for Public Participation: an opportunity to hear from members of the public**

There were none.

**7. To receive updates from council members (for information only)**

**7.1 Speed Watch report**

Cllr London reported the team have been going out but have not caught anyone speeding. Two visits are planned for this month. The team cover Moor Lane, but parked cars interfere with their visibility.

7.2 Village Hall Committee report

Cllr Ramm reported that the committee have a film night every 3 weeks that people come to and may make donations towards if they wish. The afternoon social club is still going. The next committee meeting will be held at the end of this month. The Christmas party was rather disappointing as not many attended.

**8. Open Spaces**

Cllr London reported the hedges along The Street and ditches to be cleared, as the telegraph pole is now surrounded by the hedge, it has grown that much. Clerk to report.

Cllr Walters noted that he would like the Council to contact the Police and Crime Commissioner to request some action is taken to reduce the speed along Moor Lane. Cllr FitzPatrick agreed it would be a good idea to ask for police checks.

8.1 Blacketts pond area update

The updated schedule and quote have been submitted to NNDC and we await their response.

8.2 To consider quotations for pest control for 2023

Clerk has obtained one quotation from Acorn Pest Control for £380, but will reconsider this item at next meeting once a further quote has been sourced.

8.3 To note report received from member of the public regarding apple throwing at properties

Cllr Ramm had received a verbal report from a parishioner about this matter, however as explained at the time this is a matter for the police.

**9. Planning Matters**

9.1 To receive results of applications

**PF/22/0329** | The Old Rectory, Creake Road, Sculthorpe

Demolition of hay barn and erection of building for use as art gallery with self-contained serviced artist accommodation/holiday let.

PC comment – NEUTRAL | NNDC decision – PENDING

**RV/22/1272** | Bramble Oaks, Fakenham Road, Sculthorpe

Removal of condition 3 (limiting occupation of the dwelling solely limited to a person or persons who meet with the definition of gypsies and travellers or the description of travelling show people in Circular 01/2006) of planning permission PF/11/0687 (conversion and extension of workshop/store to residential dwelling & office and erection of workshop).

PC comment – NEUTRAL | NNDC decision - PENDING

**PF/22/2368** | Willow Barn, 1 The Grange, Lynn Road, Sculthorpe, NR21 9LL

Erection of domestic outbuilding (shed/summer house) to rear of dwelling

PC comment – NEUTRAL | NNDC decision - APPROVED

**PF/22/2425** | 11 - 15 The Street, Sculthorpe, Fakenham, Norfolk, NR21 9QD

Change of use of adjoining com. bldg with extensions & external alterations to provide 2 storey extension

PC comment – NEUTRAL | NNDC decision - PENDING

**PF/22/2443** | 63 Moor Lane, Sculthorpe, Fakenham, Norfolk, NR21 9PX

Dormers to north and south elevations and window to west elevation to facilitate conversion of loft to habitable space; porch to side

PC comment – OBJECT | NNDC decision - PENDING

- 9.2 To receive and consider new applications  
 ADV/22/2705 | Land Off A148 Creake Rd, Fakenham (From East Rudham Opp Shell Garage), Fakenham, NR21 9HT  
 Installation of 1No. static non-illuminated advertisement  
 PC comment - OBJECT  
 PF/22/3004 | Land At Goggs Mill , Goggs Mill Road , Hempton  
 Siting of a caravan and steel shipping container used in association with the keeping of animals (retrospective)  
 PC comment – OBJECT

**10. Receive and consider Correspondence**

Clerks & Councils direct magazine – made available to Councillors.  
A parishioner had sent an email asking the PC to break the frozen ice on Crockley Pitt however the clerk had informed them that it is on private property and the owner should be contacted.

**11. Financial Matters**

- 11.1 To approve the bank reconciliation and payment of accounts list

The Council RESOLVED to approve the bank reconciliation and payments list below

Clerk	Salary	£465.00
Clerk	Wix Website Domain	£12.46
Hempton PC	Clerk Expenses	£13.23
AR Crisp	Play Area Levelling	£300.00
Councillor	Donation to church lights	£10.00

- 11.2 To approve the budget and set the precept for 2023/24  
 Following consideration, the Council approved the budget presented by the Clerk and RESOLVED to approve the precept for 2023/24 at £9419, which represents no increase on last year's precept. Clerk to action.

- 11.3 To ratify approval of £50 donation to the church  
 Following discussion, the Council APPROVED the £50 donation to the Church.

**12. Receive items for next agenda and note the date of the next meeting**

Items to be included on next agenda:- Consider Christmas decorations and lights for the village.  
The next meeting will be held on Wednesday 1 March 2023.  
The Chairman closed the meeting at 8.15pm.

Signed by Chairman: ..... Date: .....

**13. To pass a resolution (under the Public Admission to Meetings Act 1960) to exclude members of the public and press for the following confidential items:**

**To acknowledge national pay scale uplift of Clerks salary, backdated to 1<sup>st</sup> April 2022.**  
Following discussion, the Council APPROVED the SCP increase to be applied to the Clerks Salary.