



Sculthorpe Parish Council

Meeting Minutes

Wednesday 6 September 2023 at 7pm, Village Hall

Parish Councillors present: Brian Watkin (Chairman), Simon Read (Vice Chairman), Penny Ramm, Gillian White, Tony Walters and Ken Dawson. Also in attendance: Jodie Bond (Parish Clerk), Tom FitzPatrick (District Councillor) and Michael Dalby (County Councillor). There were two members of the public present.

1. Welcome and to receive apologies for absence

The Chairman welcomed those present. The Chairman announced his intention to step down as Chair and resign from the Parish Council at the end of this meeting.

Apologies received from Cllr London. Apologies accepted.

2. Receive declarations of interest and requests for dispensations by Councillors

There were none.

3. Minutes of meeting held on 5 July 2023 to be approved

The minutes were approved without amendment and signed by the Chairman as a correct record.

4. To report progress on items not on the agenda from the last meeting

The highways related issues include damaged grit bin and knocked down bollards at Crockly Pit were reported however these have not yet been remedied.

5. Receive reports from NCC Cllr & NNDC Cllr, if attending

Tom FitzPatrick (District Councillor)

Cllr FitzPatrick reported on matters including development and delays with nutrient and neutrality delays, Kick Start project, Victory/Flagship housing are selling assets at the moment, available Business Support and Cllr FitzPatrick will be attending a presentation in Westminster next week to discuss mobile connectivity in Norfolk.

Michael Dalby (County Councillor)

Cllr Dalby's report is available to view via www.sculthorpepc.info

The broken HGV and 30mph sign on Moor Lane we highlighted, which Cllr Dalby made a note to follow up with Highways, also the blocked drain at the top of Moor lane, which were included on the Rangers list in July but were not cleared.

6. Open forum for Public Participation: an opportunity to hear from members of the public

A parishioner from Sandy Lane introduced herself to Council members and informed members that she would be interested in helping with community litter picks in the area in the future.

A parishioner wished to bring to the attention of the council that some overgrown trees may be cut back, by the allotments which the Francis Beckham Trust are organising, but this may require a road closure on the A148 for the duration of the work.

7. To receive updates from council members (for information only)

7.1 Speed Watch report

Cllr London reported, in his absence, that they have had 3 speeders and one using a mobile phone.

7.2 Village Hall Committee report

Cllr Ramm reported that there is a yard sale planned on Saturday 9th and the AGM meeting at 6pm Thursday 7th September.

8. Open Spaces

The Council considered a parishioner's request for a new dog bin on the Fakenham Road and ALL AGREED in principle. However, the Clerk will obtain the current costings involved and a final decision will be made at a future meeting.

Cllr Read had been approached by a parishioner who wished to raise concerns with the potholes in the play area. Cllr Read noted that the repair /replacement work has been carried out but proposed that a maintenance plan is considered and agreed at our next meeting.

8.1 To discuss and report any highways issues that may have arisen

Clerk to send copy of Cllr Whites highways issues report to Cllr Dalby.

8.2 Blacketts pond area update, if available

Clerk confirmed that the contractor will start in November – the conifers at the old lorry park area will be cut down but left on site to conceal to spoil from the pond until it breaks down. Clerk to ask the contractor to carry out a sample test of the pond water if he feels it necessary to do so.

Clerk to ensure asset register and insurance is updated.

8.3 To receive update on the SAM2

Cllr Read explained that the SAM2 is a Speed Awareness Machine. Cllr Read has not yet attended the course so has not yet downloaded the data yet. The SAM 2 will record the speed captured and can be sent to local police for their support and to request speed traps.

8.4 Discuss new gateway opening onto A148

Cllr Read raised the concern with the gateway on the A148 (Turf Moor Road). The entrance was blocked up and trees were planted but they have now cut into the hedgerow further along the A148 which looks like it was going to be another opening. Cllr Walters has spoken to the owners, and they said there is no intention to make an access. Cllr Walters advised that The Francis Beckham Trust owns this site and would not give consent to anything they do not agree with. Therefore, it was agreed to monitor this for the time being.

- 8.5 Discuss and agree schools use of playing field for sports day
Approved at last meeting.

9. Planning Matters

- 9.1 To receive results of applications

PF/22/0329 | The Old Rectory, Creake Road, Sculthorpe

Demolition of hay barn and erection of building for use as art gallery with self-contained serviced artist accommodation/holiday let.

PC comment – NEUTRAL | NNDC decision – PENDING

RV/22/1272 | Bramble Oaks, Fakenham Road, Sculthorpe

Removal of condition 3 (limiting occupation of the dwelling solely limited to a person or persons who meet with the definition of gypsies and travellers or the description of travelling show people in Circular 01/2006) of planning permission PF/11/0687 (conversion and extension of workshop/store to residential dwelling & office and erection of workshop).

PC comment – NEUTRAL | NNDC decision – APPROVED

PF/22/2425 | 11 - 15 The Street, Sculthorpe, Fakenham, Norfolk, NR21 9QD

Change of use of adjoining com. bldg with extensions & external alterations to provide 2 storey extension

PC comment – NEUTRAL | NNDC decision - PENDING

PF/23/1178 | Dels Nursery, Barsham Road,

Creation of vehicular access to highway for delivery vehicles.

PC comment – SUPPORT subject to maintaining the car parking bays as shown on the plans (approx. 30 bays) to prevent potentially dangerous incidents occurring with vehicles having to park on the road side. At present only approx. 6 bays are available to park in | DC decision – PENDING

The gate has already been installed however this application has not yet been passed. Clerk to inform NNDC Please advise.

ADV/22/2705 | APPEAL - Land Off A148 Creake Rd, (Opp Shell Garage),

Installation of 1No. static non-illuminated advertisement

PC comment – no comment | DC decision – APPEAL in progress

- 9.2 To receive and consider new applications

PF/23/1458 - 22 Moor Lane, Sculthorpe

Single storey extension to dwelling; erection of detached double garage

PC comment – No comment | DC decision - APPROVED

9.3 Discuss sale of the field in the village.

Cllr Fitzpatrick was asked whether any outline planning has been submitted yet to which he confirmed he was not aware of anything yet. Cllr FitzPatrick will look into this, as he should be made aware of any plans. Cllr FitzPatrick's comments would be that any development proposed for this site would detract from the proposed development in Fakenham.

10. Receive and consider Correspondence

Barclays Bank members information form to be completed by Councillors and returned.

Npower letter regarding a price increase – Clerk to obtain a contract quote.

11. Financial Matters

11.1 To approve the bank reconciliation and payment of accounts list

The Council RESOLVED to approve the bank reconciliation and payments list below

Payments

Clerk	Salary (Aug-Sep)	£404.25
Hempton PC	Clerk Expenses	£22.09
EG Care Ltd	Grass Cutting	£499.20
David Bracey	Play Area Inspection	£120.00
NALC	Annual Membership	£109.95
B Watkin	New Key Cut	£9.90
Francis Beckham Trust	Play Area Rent	£12.00

Receipts

Barclays	Interest on reserves	£27.72
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12 To approve Co-option Policy and H&S Policy

Following review, the Council RESOLVED to approve the Co-option policy and Health & Safety policy presented by the Clerk.

13. Receive items for next agenda and note the date of the next meeting

Items for inclusion at the next meeting:- Confirm new dog bin, Elect new Chairman, Discuss overgrown hedges/brambles along Moor Lane, Agree remedial work and maintenance plan for play area.

The next meeting will be held on Wednesday 1 November 2023. The Chairman closed the meeting at 8.40pm.

Signed by Chairman: Date: