



Sculthorpe Parish Council

Meeting Minutes

Wednesday 15 January 2025

Parish Councillors present: Simon Read (Chairman), Roger London, Penny Ramm, Gillian White, Ken Dawson, Karen Lissack, Tom FitzPatrick (District Councillor) and Michael Dalby (County Councillor). Also in attendance: Jodie Bond (Parish Clerk). There were 4 members of the public present.

1. Welcome and to receive apologies for absence

The Chairman welcomed those present. There were no apologies received.

2. Receive declarations of interest and requests for dispensations by Councillors

There were none.

3. Minutes of meeting held on 6 November to be approved

The minutes were approved without amendment and signed by the Chairman as a correct record.

4. To report progress on items not on the agenda from the last meeting

Following the installation of the new dog bin on the Old Fakenham Road, Cllrs agreed to monitor it to ensure that it is emptied frequently.

5. To hear from NNDC and NCC Councillors, if attending

Cllr Dalby's report will be published on our website. Discussion took place around the Devolution Deal. Cllr FitzPatrick reported that anything being agreed with the Devolution Deal will affect the District Council too, but the District Council has said they want to be involved with the planned partnership. The budget was discussed, and it was noted that funds have been allocated to rebuild the Rocket House in Cromer and for works to Cromer Pier. There will be a meeting to discuss the Fakenham swimming pool next week, but the funding was confirmed in the budget, which is good news.

6. Open forum for Public Participation: an opportunity to hear from members of the public

A member of the public asked about the dog bin as people are still leaving bags along the road. Another member of the public raised concerns with the speed limit along Old Fakenham Road, which is 60mph, as it is becoming very dangerous. They have written to the County and District Councils who asked them to speak to the Parish Council. Following discussion, it was suggested that the Speed Watch team may be asked to include this location, however Speed Watch are not permitted to stand in a speed limit zone over 30mph, and the locations must be agreed by the Police.

The two bollards have reportedly been removed from the bottom of the Old Fakenham Road and vehicles are able to access it from the bypass. Cllr Dalby agreed to investigate this matter with the Highways Dept. Cllr FitzPatrick agreed to flag this up at the next SNAP meeting.

Members of the public were interested to hear the update regarding the Village Hall, however due to having only received information from our solicitor just before this meeting the information shared was brief. However, once Cllrs have had the opportunity to divulge the information, there will be a further update to follow.

A member of the public asked whether Cllrs could speak into a microphone during meetings so that they can be heard better.

Parking on Moor Lane is an issue, especially for emergency vehicle access. Cllr Read noted that this has been raised in the past and emergency services need evidence such as photos, and then police may be able to follow up with the owners of the vehicles.

7. To receive updates from council members and agree any action required

7.1 Speed Watch report

Cllr London reported that the team went out twice in December and plan to start again in February. In December they caught one person on both occasions and their details have been reported to the Police.

7.2 SAM2 report

For Project: OS 4 The Street

Traffic Report From 17/10/2023 through 31/10/2023

85th Percentile Speed 33.5 MPH

Max Speed 55 MPH on 19/10/2023 08:00:00

Total Vehicles 6164

For Project: OS The Village Hall

Traffic Report From 01/12/2024 through 26/12/2024

85th Percentile Speed 25 MPH

Max Speed 40 MPH on 02/12/2024 09:50:00

Total Vehicles 11625

It was noted that PC Kentfield would like to attend a future meeting.

A member of the public suggested we install village gateways. It was explained that these have been considered in the past but will be re-considered.

7.3 Village Hall Committee report

Cllr Ramm reported that the Christmas coffee morning was successful with quite a few attending, better than the year before.

7.3.1 Update on the Hall Committees responsibility/ownership of the Village Hall

See item 6.

8. Open Spaces

8.1 To discuss and report any highways issues that may have arisen

It was highlighted that various business and temporary signage are causing issues for drivers. Cllr Read advised that members of the public can report this directly to Highways.

Cllr Read cut back the brambles by the play area. Thanks, given.

Cllr Dalby noted that the brambles and overgrowth at the properties in Moor Lane are in hand.

8.2 Blacketts pond area update – to agree date to install benches.

Cllr Read is in possession of the new benches. Quotes are being obtained for both resin and concrete bases for their installation. Once received and agreed, the location of the benches will be determined. Clerk to follow up with the contractor to finalise the outstanding work, including levelling the grassy area and installing the fence.

Cllr White suggested that we agree to have the conifers cut back, Chairman asked for this to be added as an item on the next agenda.

8.3 Receive update on the Bowls Club

Cllr Read advised that the bowls club land is now back under PC control. Cllrs had an on-site meeting to discuss a way forward with any proposals put forward, including the local Men's Shed group.

A lot of mess has been left behind from the previous tenants which needs to be cleared up, but the PC will retain the site as a community asset.

Following discussion, the Council agreed in principle to the long-term rent to the Men's Shed, subject to planning consent for change of use, agreeing the usage (being non-exclusive), rental fees and repair works that are needed etc.

A previous member of the bowls club wishes to continue helping with the ongoing maintenance, such as grass cutting. Details to be agreed and more information to follow.

9. Planning Matters

9.1 To receive results of applications

PF/22/0329 | The Old Rectory, Creake Road, Sculthorpe

Demolition of hay barn and erection of building for use as art gallery with self-contained serviced artist accommodation/holiday let. PC comment – NEUTRAL | NNDC decision – PENDING

PF/24/1984 | 2 Grove Farm Barns, Creake Road, Sculthorpe, NR219NB

Variation of condition 2 (holiday use restriction) of planning permission PF/03/0481 (Alterations and change of use of offices to ten holiday units, including two sets of new cart shed garages, access drive and turning area and single storey extension) to permit full residential occupancy of 2 Grove Farm Barns. DC decision - APPROVED

9.2 To receive and consider new applications

PF/24/2558 - Roshpinna, Fakenham Road, Sculthorpe, NR21 9NE

Change of use of storage building (Class B8) to two self-contained workshops (Class E(g)), external alterations. PC comment - SUPPORT

10. Receive and consider Correspondence

Barclays – letter regarding notification of interest rate decrease

11. Financial Matters

11.1 To approve the bank reconciliation and payment of accounts list

The Council RESOLVED to approve the bank reconciliation and payments list below.

Payments

Npower	Electricity	£99.44
ID Mobile	Clerks Mobile	£11.85
Hughes	Clerk Laptop	£32.65
K&M Lighting	Street Lighting	£25.51
Clerk	Salary Dec	£187.27
HMRC	PAYE	£47.00
Npower	Electricity	£116.04
ID Mobile	Clerks Mobile	£11.85
Hughes	Clerk Laptop	£32.65
K&M Lighting	Street Lighting	£25.51
Microsoft	Office 365 Renewal	£79.99
Clerk	Salary Jan	£187.47
HMRC	PAYE	£46.80
Sculthorpe PCC	Donation	£30.00
Earth Anchors	Benches	£1593.60

Receipts

	Clerk Exps	£35.21
	Clerk Exps	£36.21
Barclays	Interest	£19.94

It was suggested that the PC donates £30 to the PCC towards the church lighting. Proposed by Cllr Ramm, Seconded by Cllr Lissack. All Agreed.

12. Receive items for next agenda and note the date of the next meeting

Items to be included on the next agenda:- Consider cutting back the conifers at Blackett's pond.

The next meeting will be held on Wednesday 5 March 2025.

The Chairman closed the meeting at 9.06pm.

Signed by Chairman: Date: