



# Sculthorpe Parish Council

## Meeting Minutes

Wednesday 5 March 2025

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Parish Councillors present: Simon Read (Chairman), Roger London, Penny Ramm, Gillian White, Ken Dawson and Karen Lissack. Also in attendance: Jodie Bond (Parish Clerk). There were 7 members of the public present.

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**1. Welcome and to receive apologies for absence**

The Chairman welcomed those present. Apologies received from Michael Dalby (NCC Cllr). Apologies accepted.

**2. Receive declarations of interest and requests for dispensations by Councillors**

There were none.

**3. Minutes of meeting held on 15 January to be approved**

The minutes were approved without amendment and signed by the Chairman as a correct record.

**4. To report progress on items not on the agenda from the last meeting**

PC Kentfield has been invited to attend our Annual Meeting in May for a report on local police matters and Q&A session.

**5. To hear from NNDC and NCC Councillors, if attending**

Not present.

**6. Open forum for Public Participation: an opportunity to hear from members of the public**

Three members of the public present were in support of retaining the village pub, which has recently closed, as an asset of community value. They would like the Councils support with this motion. Our support would give the community a lot more backing regarding the building and its future use. Following discussion the Council agreed to add this item on the next agenda for consideration.

Two members of the Community Shed were present to propose that they would like to take on the long-term rent of the bowls club and green as their new premises. The whole premises would need to be used. It would be used including green space to use as a garden area. It would be used for people's wellbeing and to run clubs etc. A proportion of funds raised could be given back to the community. Adequate parking was a concern, however it was suggested that the conifers could be trimmed back to allow more space for some cars to park close by and alternative parking could be found on the road or near the church. The members are keen to work with the community and council and not upset any neighbours.

They currently run two days per week with approx. 5 cars parking at present, but they are looking at the possibility of a minibus. They have 24 members.

Cllr Read proposed the motion to support this project. Cllr London seconded the motion. ALL AGREED. The rent and utilities will need to be discussed in further detail and agreed.

An agreement will be drawn up and the change of use will be applied for if required. The rental will be £100 per year payable to the Parish Council and the Community Shed will be responsible for arranging and paying for any utilities, insurances etc. The members could move in a month, but this is dependent on the change of use being confirmed.

An inspection will be carried out with a member of NNDC. Cllr Read to liaise with them.

## **7. To receive updates from council members and agree any action required**

### **7.1 Speed Watch report**

Cllr London reported that the team has folded due to members stepping down.

### **7.2 SAM2 report**

The speed data recorded reflects the benefit of having community speed watch in the area as the recordings have increased since the speed watch team folded.

Cllr London asked for a further SAM2 location to be added at bottom of Moor Lane, Cllr London explained that the locations have to be agreed by Highways, however we could change the direction at the existing SAM2 already sited in Moor Lane, to capture vehicles coming towards The Street.

### **7.3 Village Hall Committee report**

Members have asked whether the noticeboard can be updated, and older documents removed. It was noted that there are not an expired documents published in there, but acknowledge the request.

#### **7.3.1 Update on the Hall Committees responsibility/ownership of the Village Hall**

See item 6.

Clerk has submitted historic minutes and terms of reference to the solicitor, and we await further communication.

## **8. Open Spaces**

### **8.1 To discuss and report any highways issues that may have arisen**

There is no update regarding the bollards on Old Fakenham Road in Cllr Dalby's absence.

Crockly Pitt bollards – during the icy weather two smaller posts were lifted out of the ground and the other bollards appear to be leaning too. Clerk to report to Highways.

It was noted that there are some overgrown brambles encroaching onto the path outside one property on Moor Lane which will be monitored.

### **8.2 Blacketts pond area update**

Cllr Read met with the contractor on site a few weeks ago and the fencing option was changed to a more suitable style (bird mouth fence)...a date was set for the work to go ahead, however there have been further delays due to concerns with underground utilities.

Following discussion, the Council RESOLVED to accept an alternative quote from Soulcraft for the fence and concrete pads for the new benches, and they are able to complete this work within the next week or so. Proposed by Cllr Lissack, seconded by Cllr Ramm. All Agreed.

Clerk to thank but decline the original quote from John Service.

#### 8.2.1 Consider cutting back the conifers at Blacketts pond

Following discussion, the Council RESOLVED to obtain quotes to cut back the conifers at the back and side of the pond area.

#### 8.3 Receive update on the Bowls Club

##### 8.3.1 Consider long term lease to the Fakenham Community Shed group

Please see item 6.

### 9. Planning Matters

#### 9.1 To receive results of applications

**PF/22/0329** | The Old Rectory, Creake Road, Sculthorpe

Demolition of hay barn and erection of building for use as art gallery with self-contained serviced artist accommodation/holiday let. PC comment – NEUTRAL | NNDC decision – PENDING

**PF/24/2558** - Roshpinna, Fakenham Road, Sculthorpe, NR21 9NE

Change of use of storage building (Class B8) to two self-contained workshops (Class E(g)), external alterations. PC comment – SUPPORT. DC decision - WITHDRAWN

#### 9.2 To receive and consider new applications

PF/25/0303 | Trotters Lane, Dels Nursery, Barsham Road, Sculthorpe, Fakenham,

Two storey side extension to dwelling

PC comment - NEUTRAL

### 10. Receive and consider Correspondence

Barclays letter regarding interest rate reduction.

The Clerk's letter of resignation was acknowledged and accepted.

### 11. Financial Matters

#### 11.1 To approve the bank reconciliation and payment of accounts list

The Council RESOLVED to approve the bank reconciliation and payments list below.

##### Payments

Clerk	Salary (Feb)	£187.47
HMRC	PAYE	£46.80
Clerk	Salary (Mar)	£187.27

HMRC	PAYE	£47.00
K&M Lighting	Street Lighting	£25.51
NNDC	Dog Bin Emptying	£46.44
NPTS	Subscription	£98.90

Receipts

BPC	Clerk Expenses	£7.66
HHPC	Clerk Expenses	£9.66
RPC	Clerk Expenses	£10.66
Barclays	Interest	£14.34
Barclays	Interest	£19.63

- 11.2 To assign a councillor to conduct an internal control check  
Cllr Ramm kindly agreed to carry out the internal credit check. Thanks, Given

**12. Receive items for next agenda and note the date of the next meeting**

Items to be included on the next agenda:- Village Pub Community Nominated Asset.

The next meeting will be held on Wednesday 7 May 2025.

The Chairman closed the meeting at 8.55pm.

Signed by Chairman: ..... Date: .....