



Sculthorpe Parish Council

Meeting Minutes

Wednesday 1 March 2023 at 7pm, Village Hall

Parish Councillors present: Brian Watkin (Chairman), Tony Walters (Vice Chair), Penny Ramm, Gillian White, Roger London and Ken Dawson. Also in attendance: Jodie Bond (Parish Clerk). There were no members of the public present.

1. Welcome and to receive apologies for absence

The Chairman welcomed those present.

Apologies received from Simon Read and Tom FitzPatrick (District Councillor). Apologies accepted.

2. Receive declarations of interest and requests for dispensations by Councillors

There were none.

3. Minutes of meeting held on 4 January 2023 to be approved

The minutes were approved without amendment and signed by the Chairman as a correct record.

4. To report progress on items not on the agenda from the last meeting

Clerk noted that an email had been sent to the Police and Crime Commissioners office regarding speeding in the village and await a reply.

5. Receive reports from NCC Cllr & NNDC Cllr, if attending

Tom FitzPatrick (District Councillor)

Report can be viewed via our website www.sculthorpepc.info

6. Open forum for Public Participation: an opportunity to hear from members of the public

There were none.

7. To receive updates from council members (for information only)

7.1 Speed Watch report

Cllr London reported that no one has been caught speeding during recent watches, which is good news.

7.2 Village Hall Committee report

Cllr Ramm reported that the water heater is broken. Following discussion the Council RESOLVED to purchase a new water heater. The Committee has agreed to make a donation of approx. £350 towards the cost of the heater.

The Committee will be arranging defibrillator CPR training for Committee members and members of the public to attend.

A Coronation event will be organised. Clerk will forward details of grants, if available, the Committee. More details to follow.

Clerk and the Chairman of the Committee have been in contact with a roofing contractor and are awaiting a site visit. Once a quotation is received a decision can be made.

CAN has been in touch with the Committee regarding help and advice with their constitution documents.

8. Open Spaces

8.1 To discuss and report any highways issues that may have arisen.

Clerk to check the highway regulations regarding street lighting distances and repeaters with NCC Highways. Cllr Watkin reported that the tarmac on Dels Road with junction of Wells Road is churned up. Clerk to report to Highways.

Cllr London reported that the hedges were cut last week, and on speaking to the engineer whilst on site he agreed to remove the cuttings, owing to the fact that the owner of the property is disabled and unable to remove it themselves. Thanks, given.

In addition, Cllr London noted that the drainage ditch goes past the allotment site, it is held up by the pub. The Highways engineer cleared part of the pipe underneath –but the problem is now where it goes under the road. Agreed to monitor this.

Cllr White reported that the directional white lining on the Shell roundabout needs to be relined. Clerk to report to Highways.

8.2 Blacketts pond area update.

We are still awaiting the decision of the NNDC Sustainable Communities fund application.

8.3 To consider quotations for pest control for 2023.

Clerk advised an alternative quotation was received for £300 per 12month period, plus £180 for the initial clear...However this should not be required as a contractor is currently controlling the area. Agreed to re-assess this in November.

8.4 To consider displaying community Christmas tree and lights in the village.

Following discussion the Council AGREED in principle, however this is subject to costs and sourcing the tree and lights. It was suggested that placing the tree outside the village hall would be a good location, subject to agreement of the Hall Committee. Agreed to discuss this further at a future meeting.

9. Planning Matters

9.1 To receive results of applications

PF/22/0329 | The Old Rectory, Creake Road, Sculthorpe

Demolition of hay barn and erection of building for use as art gallery with self-contained serviced artist accommodation/holiday let.

PC comment – NEUTRAL | NNDC decision – PENDING

RV/22/1272 | Bramble Oaks, Fakenham Road, Sculthorpe

Removal of condition 3 (limiting occupation of the dwelling solely limited to a person or persons who meet with the definition of gypsies and travellers or the description of travelling show people in Circular 01/2006) of planning permission PF/11/0687 (conversion and extension of workshop/store to residential dwelling & office and erection of workshop).

PC comment – NEUTRAL | NNDC decision - PENDING

PF/22/2425 | 11 - 15 The Street, Sculthorpe, Fakenham, Norfolk, NR21 9QD

Change of use of adjoining com. bldg with extensions & external alterations to provide 2 storey extension

PC comment – NEUTRAL | NNDC decision - PENDING

PF/22/2443 | 63 Moor Lane, Sculthorpe, Fakenham, Norfolk, NR21 9PX

Dormers to north and south elevations and window to west elevation to facilitate conversion of loft to habitable space; porch to side

PC comment – OBJECT | NNDC decision - PENDING

ADV/22/2705 | Land Off A148 Creake Rd, Fakenham (From East Rudham Opp Shell Garage), Fakenham, NR21 9HT

Installation of 1No. static non-illuminated advertisement

PC comment – OBJECT | NNDC decision - REFUSED

PF/22/3004 | Land At Goggs Mill , Goggs Mill Road , Hempton

Siting of a caravan and steel shipping container used in association with the keeping of animals (retrospective)

PC comment – OBJECT | NNDC decision - WITHDRAWN

9.2 To receive and consider new applications

PF/23/0077 | Falgate House, Fakenham Road, Sculthorpe, NR21 9NE

Two storey front and single storey side and rear extensions

PC comment – NEUTRAL

10. Receive and consider Correspondence

NNDC domestic rates notice. Clerk to advise NNDC once this area is renovated into a community picnic area as it has not been used as a lorry park since June 2020.

11. Financial Matters

11.1 To approve the bank reconciliation and payment of accounts list

The Council RESOLVED to approve the bank reconciliation and payments list below

Clerk	Salary	£404.25
Hempton PC	Clerk Expenses	£21.19
NPTS	Subscription	£94.19
Buzz Catering	Water Heater	£419.99

11.2 To approve the asset register for YE 31.03.23

Following review, the Council RESOLVED to approve the asset register to include the amendments as discussed.

12. Receive items for next agenda and note the date of the next meeting

The next meeting will be held on Wednesday 10 May 2023. The APM will start at 6.30pm with the APCM to follow. The Chairman closed the meeting at 8.07pm.

Signed by Chairman: Date: